

Marissa Jr./Sr. High School



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Memo

To: High School Parents and Guardians

From: Mark Heuring, Principal

Date: December 5, 2011

Subject: Final Exam Attendance Incentive

MJSHS will conduct final exams on Thursday, December 15th and Friday, December 16th. Students who have missed three or less days excluding intra-curricular field trips, PSAE reward days, or college visitations and currently have a C or better may earn an exemption from first semester finals. Below is the formula for the number of days missed and a student's quarterly average:

<u>Quarterly Avgs</u>	<u># of Days Absent</u>	<u>Exam</u>
A	Up to 3	optional
B	Up to 2	optional
C	Up to 1	optional

Parent permission is required to opt out of a semester final. You may grant permission by simply completing the remainder of this form and sending it with your student to the high school office. The exam attendance incentive will be in place for students for first semester until, December 14th. Students will not be allowed to leave school until they have finished all finals for the day and must present written permission from a parent or guardian to the principal's office releasing them from school. **Students will not be allowed to leave after attending a morning final to skip a mid-day final and then return for an afternoon final.**

Students Name: _____ (please print)

Parents Name: _____ (please print)

_____ May opt out of those 1st semester finals that they have qualified for.

_____ May **NOT** opt out of those 1st semester finals that they have qualified for.

Parents Signature: _____

"Striving for Excellence"