

# Marissa Jr./Sr. High School



300 School View Drive, Marissa, IL 62257

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## Senior Graduation Requirements

Congratulations Seniors!

In a few short days, you will complete four years of high school. We all share in your pride and accomplishments you have achieved while being a student at Marissa High School. This year's Class of 2011 has truly distinguished themselves in academics, athletics, and extra-curriculars. We anticipate that most graduates will continue their education in the fall. Whatever the plan, we believe you are well prepared for college, further training, and the workforce.

The Marissa High School Graduation Ceremony is scheduled for Friday, May 27, 2011, at 7:00 PM in the high school gymnasium. Graduation practice is scheduled for Friday, May 27, 2011, at 9:00 AM in the high school gymnasium. Seniors may leave as soon as practice is over. **A graduate must participate in the graduation practice if you are to participate in the graduation ceremony.**

I truly hope all graduates, family and friends understand the seriousness of the graduation ceremony and conduct themselves accordingly. Appropriate dress and behavior is necessary to participate in the ceremony.

Each of you must make sure you have completed all requirements of the district in order to be cleared for graduation. If any of you decide you will not be participating in the graduation ceremonies, please notify the office so we can make arrangements in the programs and for diplomas.

This graduation ceremony is set up to honor all graduates and their accomplishments. Hopefully all will go well and the evening will be a lasting memory for each of you. If you have any questions, please do not hesitate to contact me at [mheuring@marissa40.org](mailto:mheuring@marissa40.org) or (618) 295-2393.

Sincerely,

Mark Heuring, Principal  
Marissa High School

*"Striving for Excellence"*

## ATTENDANCE

It should be clearly understood that anyone who intends to participate in the graduation ceremonies must attend the practice on Friday, May 27, 2011 at 9:00 AM.

**Anyone who does not attend the complete rehearsal will NOT be allowed to participate in the graduation ceremony. There will be NO excused absences from rehearsal for those who intend to participate in the ceremony. If all goes well, the rehearsal should be finished by 11:00. NO ONE WILL BE EXCUSED UNTIL REHEARSAL IS COMPLETE.**

## CLEARANCE FOR GRADUATION

Every student who expects to graduate MUST follow these procedures:

1. Make certain that appropriate staff members have initialed your clearance form. This form will be available in the office by Friday, May 18, 2011. Mrs. Bumann will sign your clearance form AFTER you have been cleared by all your teachers, library and the office. After Mrs. Bumann signs the clearance form, it should be turned into Mrs. Birch for final clearance.
2. There will be opportunity to complete the clearance form from Wednesday, May 18<sup>th</sup> to Thursday, May 26<sup>th</sup>. Any money owed to the school (lunches, textbooks, etc.) must be paid before clearance will be given. **Students who have not been cleared as outlined above will not be allowed to participate in the graduation ceremonies. The deadline is Thursday, May 26, 2011.**
3. It is expected that all seniors should behave appropriately during the last two weeks of school, at the rehearsal and at the graduation ceremonies. This is not the time to make a statement or to do something completely inappropriate. You can help by avoiding any discipline issues, attending school regularly, and by finishing your classes properly from now until semester exams are over.

## GRADUATION INSTRUCTIONS

1. You should arrive around 6:00 PM for pictures from the photographers and for family and friends to take pictures.
2. We will meet in the library at 6:30 PM to check in and to make sure you are appropriately dressed. Do not be late for this.
3. Graduates should be appropriately groomed (no jeans please).
  - a. Appropriate attire and appearance for male graduates should consist of a light-colored shirt, dark trousers, dark tie, dark socks, dress shoes (no sandals, tennis shoes, work boots, or flip flops), and your cap and gown.
  - b. Appropriate attire for female graduates should consist of dress shoes (no flat sandals or flip flops), lightweight dresses or dress slacks, and cap and gown.
  - c. NO ornamentation of any kind should be on the gown or cap (flowers, jewelry, writing and etc.).
  - d. No sunglasses or noisemakers are permitted during graduation.
4. Marshalls will direct seating of graduates and lead the graduates out during the recessional.
5. Remind your family and friends that there will be no reserving of seats. Any signs placed on the seats will be removed prior to the beginning of the ceremonies. There will be a section clearly marked for presenters of awards and for faculty of the high school and elementary.